

IP IP IP
IP

機構商標 (INSTITUTIONAL BRANDING)

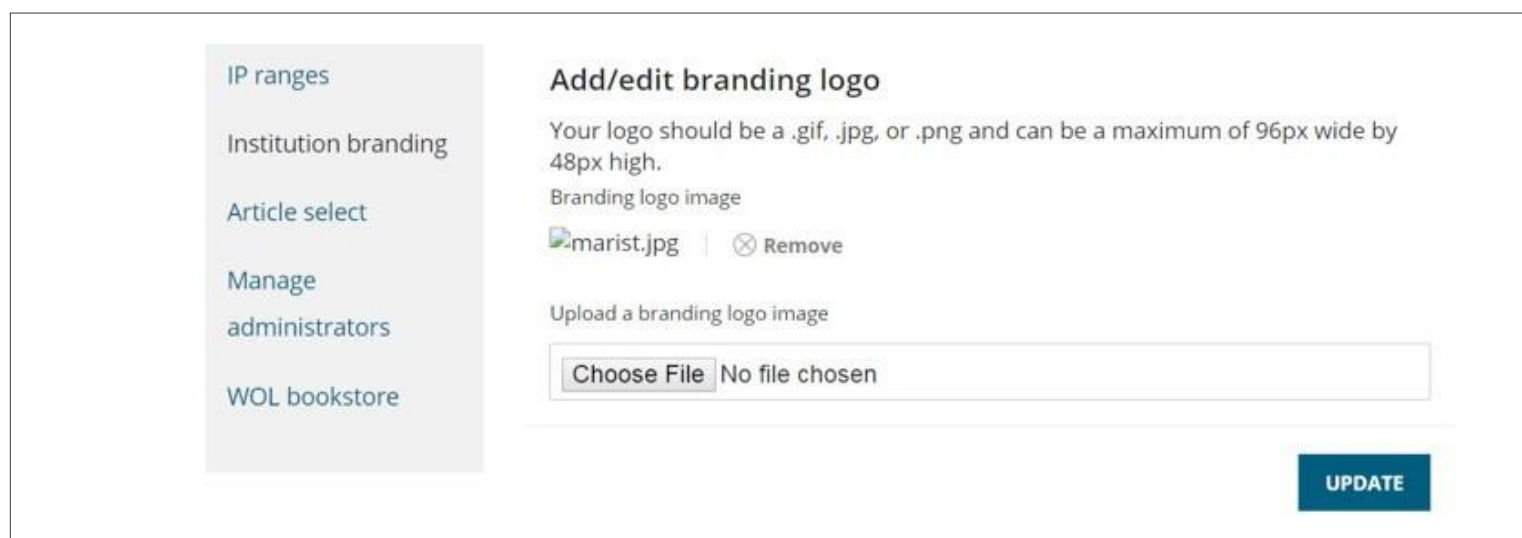
所有現存的機構商標圖片將與其他的設定檔資訊一起移轉，您可以在Wiley Online Library的每個頁面上方以標誌和 / 或文字形式呈現機構商標，包含機構網站的連結。

以下為新平台上的商標外觀範例：

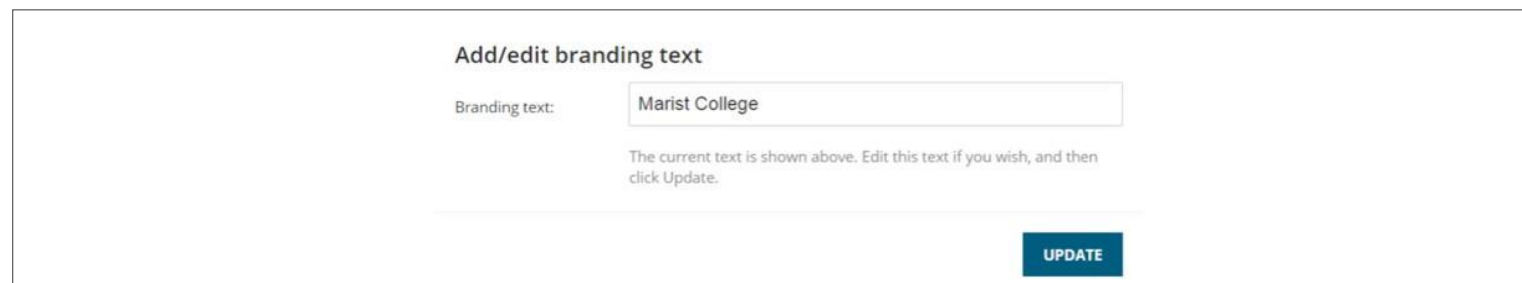


Clicking the institutional branding tab, you will be taken to a screen below:

The new dimensions for the institutional branding space that is available in the header will be 96px wide x 48px high. Upload an image by using the prompts below:



Users can also enter additional text by clicking enter their desired message in the field below:



Institutional Administration Guide

Branding text will be preceded by “Access by,” so your institution knows where access is coming from. You may also link this text and banner image to an external site of your choosing. To add a link to your institution’s website, enter the URL in full HTTP format, e.g. <https://www.example.com>. See the screen below:

Add/edit your institutions UKL

URL for Link:

To add a link to your institution's website, enter the URL in full HTTP format, e.g. <https://www.example.com>.

UPDATE

ARTICLE SELECT (TOKENS)

Article Select is a service which enables your patrons to access journal articles, reference work articles, and book chapters from titles outside your current holdings. It is based on a token system where you can pre-purchase a number of tokens which your patrons can use to access that content as needed.

In this space users can see their license for tokens, date range, how many remain, and how they are spent through usage reporting. See the sample below:

To order tokens please contact your Wiley-Blackwell Account Manager.

Your article select tokens

Click on a license to see the related accessible content.

LICENSE ID	CONTENT	VALID FROM	VALID TO	TOKENS REMAINING	USAGE REPORT
ALM-LID-CORE39210744	Product - License - Map: ALM-LID-CORE39210744	1 Jan 2017	31 Dec 2019	0	REPORT
ALM-LID-CORE46803969	Product - License - Map: ALM-LID-CORE46803969	4 Jan 2018	31 Dec 2019	2370	REPORT

1

By clicking the “Report” button, you will get an option to email the report. It will come as a .tsv file. Save the file to your desktop. You can open it in Excel.

Wiley offers a Super User policy for Article Select licenses, whereby only authorized registered users can spend tokens. If you have chosen this policy, you may add or remove Super Users at any time.

Just click the Permissions tab and you will be taken to the screen below:

Add a new user

Super Users must be registered users of Wiley Online Library. Enter the email address the user has to log in to Wiley Online Library.

User

Type email

ADD

Remove users

SELECT ALL

FIRST NAME	LAST NAME	EMAIL
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REMOVE SELECTED

Institutional Administration Guide

To add a new user, invite them via email. They will need to be a registered user on Wiley Online Library. New users may register by [following the instructions on this page](#).

To remove users, select the check box next to their name and click the “remove selected” button.

MANAGE ADMINISTRATORS

You are free to add as many administrators as you’d like. Open the manage administrators tab and you are taken to the screen below:

Add an administrator

You may assign or remove multiple administrators to have access to this administration area.

Send invitation to:

SEND INVITATION

Remove an administrator

- Mario Harris (mharris@wiley.com)
- Matthew Ragucci (mragucci@wiley.com)
- Sam Crowe (scrowe@wiley.com)
- Dana Maselli (dmaselli@wiley.com)
- Kornelia Junge (kjunge@wiley.com)

REMOVE ADMINISTRATOR

In the Manage Administrators page you will see the options to assign or remove multiple administrators to have access to the institutional administration area.

To add an administrator, enter the email ID to assign as a new administrator to the organization’s institutional administration area.

An invited administrator will receive an email containing a validation link to activate and assign the new user’s account as an administrator for the organization.

To remove administrators, choose one or more administrators from the list displayed and select “Remove Administrator.” The users removed should no longer be listed in the list of administrators and should not be able to access the institutional administration area.

Users also can now receive a list of administrators. Simply click “send to my email” and you will receive a plain text email of your institutional administrators.

Receive administrator list by email

You may receive a list of administrator names and addresses for your records.

SEND TO MY EMAIL

Institutional Administration Guide

You may also designate a librarian as contact for recommended material. Enter the contact email in the appropriate field, and select the “add new contact” button:



Recommended to your librarian

Current contact: None

Email:

ADD NEW CONTACT

Now when users recommend content to the librarian, they will be directed to this email address when filling out the Recommend to a Librarian form on the platform.

WILEY ONLINE LIBRARY BOOKSTORE

Select the link to visit the [Wiley Online Library bookstore](#)

If you have any problems or questions you can still easily contact your Wiley Online Library support team at: eal@wiley.com

FREQUENTLY ASKED QUESTIONS

What benefits can we expect with the new platform for Wiley Online Library?

Initially our focus is on successfully migrating Wiley Online Library’s existing features, and doing our best to provide a seamless transition.

The platform, however, does host an integrated set of features that will help researchers, professionals, and other readers discover and engage with the content that is most relevant to them, including:

- A more robust search function and user interface that aligns with today’s best practices for user experience.
- A more accessible platform that allows Wiley to deliver new features and functionality in a timely fashion.
- Better branding opportunities for your library on the platform.

Once the migration is completed we will begin to introduce new features and additional functionality to provide an enhanced user experience.

What browsers are compatible with the new Wiley Online Library platform?

- Internet Explorer 10 and later
- Microsoft Edge (the latest stable version)
- Chrome (the latest stable version)
- Firefox (the latest stable version)
- Safari (the latest stable version)

Which authentication methods will be supported on the new platform?

Wiley Online Library will continue to support the following authentication methods:

- Individual username and password
- IP range
- Trusted Proxy Server
- Shibboleth and OpenAthens
- Institutional username/password
- Regional provision (geo-location)

Existing data and configurations for these authentication methods were migrated to the new platform.

Will Roaming access work on the new platform?

Existing Roaming Access will not carry over for users after the migration. Non-IP-based authentication can be done through institutional username/password (if the institution isn't a member of a supported Shibboleth federation). For those customers that can't use Shibboleth for remote access, Institutional Login (shared username/password) is a method of remote access that will still be available after the migration. For assistance on configuring Institutional Login, please contact our support team at eal@wiley.com.

What will the new IP address be for Wiley Online Library after the migration?

When Wiley Online Library migrates content to Literatum, the IP address will no longer be fixed. Literatum uses the Cloudflare content distribution network and the actual IP any user connects to could be anyone of a large range of IP addresses that Cloudflare use around the world. However, the IP of the new WOL-LIT server for customer configuration purposes will be 65.156.1.101

Can I change my password outside my IP range?

If you are outside of your institution's IP range, you will not be able to directly reset your password. Instead, you will be asked to contact our support team eal@wiley.com who will be happy to help.

How can I make changes to my OpenURL link resolver, Shibboleth or OpenAthens configurations?

For now, please contact eal@wiley.com to make any changes regarding these services.